

## **Joint PhD Application Form**

Applications must be received no later than

**June 6, 2014**

Please read the instructions carefully before completing this application form. Only complete and signed application forms will be processed.

### **Introduction**

This application form is for use for applications for PhD scholarships that are part of the research-cum-capacity building project "Transiting to green growth: natural resources in Nepal". Each scholarship is three-year full time with start around 1 July 2014. Enrolment will be at a university in Nepal (depending on topic, see below) and the University of Copenhagen in Denmark. Successful students can thus obtain a double degree. For scholarship details, see web site of the "Transiting to green growth: natural resources in Nepal" research project.

### **Who can apply?**

Only Nepalese nationals. An MSc/MA degree must have been **completed** at the time of application.

### **This application form consists of the following nine parts**

- Part A Personal Details
- Part B Doctoral Study Synopsis
- Part C Language Proficiency
- Part D Academic Qualifications
- Part E Brief Curriculum Vitae
- Part F References
- Part G Checklist
- Part H Other Information
- Part I Declaration and Signature

### **How to complete this application form**

- Please write in the indicated boxes. Respect all word limits
- All personal information should correspond with your certificates/passport, e.g. spelling of names
- All documents must either be originals or be certified copies
- Ensure that you complete the checklist, print out the form and sign the declaration on the last page
- All documents should be submitted in the same envelope
- We recommend keeping photocopies of your application
- Do not include this front page when you submit your application
- Read the "Guidelines to completing the application form"
- Applications can be submitted at Faculty of Agriculture, Rampur or electronically via e-mail.

**Please return this form and enclosures to Faculty of Agriculture, Rampur, Chitwan or [deanag@afu.edu.np](mailto:deanag@afu.edu.np)**

## APPLICATION FORM

### Part A Personal Details

**Note – according to passport/official documents.** Always supply two email addresses that you use.

|                               |  |
|-------------------------------|--|
| First name(s)                 |  |
| Family name                   |  |
| Date of birth<br>(dd/mm/yy)   |  |
| Nationality                   |  |
| Sex (M, F)                    |  |
| Residence address             |  |
| E-mail address                |  |
| Alternative E-mail<br>address |  |

### Part B Doctoral Study Synopsis (Max 1500 words excl. references, see Guidelines)

The number and working title below must correspond to those found in the call for applications. Enclose the doctoral study synopsis as a separate document.

|   |
|---|
| Related to the announced research topic (number and working title): |
|---|

### Part C Language Proficiency – tests

**All applicants must submit any formal English language test results that they have. The period between the proficiency test and this application should not exceed two years.**

**Certified copies of the test result must be included at the time of application.**

| Test result | Date  | Score  |
|-------------|-------|--------|
|             | Date: | Score: |
|             | Date: | Score: |

### Part D Academic Qualifications

#### Second University Degree(s)

|                                  |  |
|----------------------------------|--|
| Type of Degree (MSc, MA)         |  |
| Full official name of university |  |
| City and country of university   |  |

|   |   |
|---|---|
|   |   |
| Field (e.g. forestry, biology, economics, agriculture)    |   |
| Year obtained   |   |
| Other academic qualifications, please list (e.g. BSc, BA) |   |
| Result at masters level                                   | Your score/GPA<br>Max possible score<br>Comments: |

All applicants must include **certified copies of official transcripts**. Documents not in English should be accompanied by an official certified translation. Do NOT enclose high school or BSc/BA level transcripts. You must also **enclose an official explanation of the grading system**.

**Part E Brief Curriculum Vitae** (Education only from BSc/BA; study relevant employment only; list all your publications)

|  |
|--|
|  |
|--|

**Part F References**

Please list the two academics you have asked to write a letter of recommendation for you. The letters are to be printed on letterhead and signed. We welcome references providing relevant information that cannot be found elsewhere in the application materials, and that contribute to understanding the applicant's abilities and suitability for doctoral studies.

**Referees should directly email their recommendation in pdf version to [email address] indicating name of the applicant.**

**First referee**

|                |  |
|----------------|--|
| Name           |  |
| Title          |  |
| Organisation   |  |
| Telephone      |  |
| E-mail address |  |

**Second referee**

|      |  |
|------|--|
| Name |  |
|      |  |

|                |  |
|----------------|--|
| Title          |  |
| Organisation   |  |
| Telephone      |  |
| E-mail address |  |

**Part G Checklist**

I have included the following documents with my application:

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Certified copy of second university degree                      |
| <input type="checkbox"/> | Certified English translation of transcripts, if necessary      |
| <input type="checkbox"/> | Official explanation of grading system                          |
| <input type="checkbox"/> | Documentation for language test or confirmation from university |
| <input type="checkbox"/> | Doctoral study synopsis   |
| <input type="checkbox"/> | Clear copy of passport  |

Please explain if you did not provide the required information with this application.

|  |
|--|
|  |
|--|

**Part H Other information**

**Equal opportunities**

The project applies a policy of equal opportunities for people with special needs. Do you have any physical disability?

|                          |                          |                        |
|--------------------------|--------------------------|------------------------|
| Yes:                     | No:                      | If yes, please specify |
| <input type="checkbox"/> | <input type="checkbox"/> |                        |

**Criminal record**

Are you currently under any criminal charges?

|                                  |                                 |                        |
|----------------------------------|---------------------------------|------------------------|
| Yes:<br><input type="checkbox"/> | No:<br><input type="checkbox"/> | If yes, please specify |
|----------------------------------|---------------------------------|------------------------|

**Part I Declaration & Signature**

I declare that the information provided by me is correct and complete. I understand that incomplete information will delay the application process and I accept that incorrect information will render the application invalid.

I declare that I have not previously received a PhD fellowship for doctoral education.

|                   |  |
|-------------------|--|
| Date (dd/mm/yy)   |  |
| City, Country     |  |
| Name of applicant |  |
| Signature         |  |

NOTE: This application, inclusive of attachments, will only be used for assessment purposes. Personal data is collected and used in accordance with Directive 95/46/EC of the European Parliament and of the Council of 24 October 1995 on "the protection of individuals with regard to the processing of personal data and on the free movement of such data".

Submitted material will not be returned.